United Nations ST/IC/2002/71

Secretariat

1 November 2002

Information circular*

To: Members of the staff

From: The Assistant Secretary-General for Human Resources Management

Subject: **Post adjustment classification for New York**

1. The International Civil Service Commission has determined that the requirement for the application of post adjustment multiplier 46.3 for staff in the Professional and higher categories serving in New York has been met as of 1 November 2002. Consequently, effective 1 November 2002, the post adjustment multiplier for New York is being revised from 41 to 46.3.

2. The annual amounts of post adjustment at multiplier 46.3 for each salary level and step are shown in the annex to the present circular.

3. The implementation of the revised post adjustment multiplier will be reflected in the end of November 2002 payroll.

* The present circular, which supersedes ST/IC/2002/15 dated 14 March 2002, will be in effect until further notice.

02-67406 (E) 061102

Annex

Post adjustment multiplier 46.3

(In United States dollars)

Effective 1 November 2002

Level		Steps I	II	III	IV	V	VI	VII	VIII	IX	X	XI	XII	XIII	XIV	XV
Under-Secretary-General																
USG	Net D	54710.40														
	Net S	49236.35														
Assistant Secretary-General																
ASG	Net D	50179.48														
	Net S	45439.28														
Director																
D-2	Net D	41992.71	42812.22	43630.81	44449.39	45268.44	46087.02									
	Net S	38578.09	39264.72	39950.42	40636.58	41322.75	42009.38									
Principal Officer																
D-1	Net D	37672.46	38373.44	39074.89	39774.48	40475.92	41177.37	41878.81	42579.33	43280.31						
	Net S	34821.77	35437.56	36052.88	36667.29	37283.54	37894.24	38482.25	39069.79	39656.88						
Senior Officer																
P-5	Net D	33739.74	34374.05	35008.82	35643.13	36277.44	36911.29	37546.06	38180.37	38814.22	39449.45	40084.23	40717.61	41351.92		
	Net S	31344.17	31926.17	32483.62	33040.61	33597.60	34154.12	34711.11	35268.10	35825.09	36382.08	36938.60	37495.13	38041.01		
First Officer																
P-4	Net D	28496.72	29116.68	29734.79	30352.89	30971.92	31590.49	32209.06	32827.63	33447.12	34064.76	34683.33	35319.49	35920.93	36539.50	37158.53
	Net S	26537.31	27106.80	27673.51	28240.22	28807.86	29374.11	29941.75	30508.92	31075.63	31642.35	32197.02	32741.97	33284.14	33827.71	34370.81
Second Officer																
P-3	Net D	23928.77	24509.83	25091.82	25671.96	26253.95	26834.55	27415.16	27997.15	28578.68	29159.28	29740.81	30321.41	30902.94	31484.00	32065.07
	Net S	22336.05	22870.35	23406.04	23939.88	24475.11	25008.95	25543.25	26078.01	26611.85	27146.62	27679.07	28211.98	28744.43	29276.88	29809.79
Associate Officer																
P-2	Net D	19839.09	20359.50	20878.99	21398.93	21918.88	22438.37	22958.32	23477.34	23997.75	24517.70	25036.73	25557.60			
	Net S	18608.43	19080.23	19550.64	20021.97	20492.38	20964.18	21442.92	21920.27	22399.48	22877.76	23355.57	23834.78			
Assistant Officer																
P-1	Net D	15704.96	16205.00	16704.11	17204.15	17703.27	18202.85	18702.89	19202.46	19701.11	20201.15					
	Net S	14814.61	15275.30	15735.52	16195.74	16655.96	17115.72	17576.41	18031.07	18483.42	18936.24					

D = Rate applicable to staff members with a dependent spouse or child.
S = Rate applicable to staff members with no dependent spouse or child.

United Nations ST/IC/2002/72

Secretariat

1 November 2002

Information circular*

To: Members of the staff

From: The Assistant Secretary-General for Human Resources Management

Subject: **Pensionable remuneration for staff in the Professional and higher categories and for staff in the Field Service category**

1. The current procedure for adjusting the scale of pensionable remuneration for staff in the Professional and higher categories provides for this scale to be revised on the same date as the net remuneration amounts (base salary plus post adjustment) of staff in the Professional and higher categories in New York are adjusted. The scale of pensionable remuneration for those categories, in accordance with the provisions of article 54 (b) of the Regulations of the United Nations Staff Pension Fund, must be adjusted with the same effective date and by the same percentage as the net remuneration increase.

2. As indicated in information circular ST/IC/2002/71 of 1 November 2002, the International Civil Service Commission determined that post adjustment multiplier 46.3 for staff in the Professional and higher categories in New York was due as of 1 November 2002. Therefore, the revised post adjustment multiplier of 46.3 was authorized for New York with effect from 1 November 2002.

3. In accordance with the procedure described in paragraph 1 above, the Chairman of the International Civil Service Commission has promulgated the consequent revised scale of pensionable remuneration applicable to staff in the Professional and higher categories with effect from 1 November 2002. The revised scale is reproduced in annex I to the present circular.

4. The pensionable remuneration amounts for staff in the Field Service category will also be revised with effect from 1 November 2002. The revised scale is set out in annex II to the present circular.

5. The November 2002 statements of earnings and deductions will reflect the changes in the monthly pension contributions resulting from the revised scales of pensionable remuneration contained in annexes I and II to the present circular.

* The present circular, which cancels and supersedes ST/IC/2001/89 of 6 November 2001, will be in effect until further notice.

02-67408 (E) 061102

Annex I

Pensionable remuneration for staff in the Professional and higher categories

(In United States dollars)

Effective 1 November 2002

	Steps														
Level	*I*	*II*	*III*	*IV*	*V*	*VI*	*VII*	*VIII*	*IX*	*X*	*XI*	*XII*	*XIII*	*XIV*	*XV*
Under-Secretary-General															
USG	211 492														
Assistant Secretary-General															
ASG	195 477														
Director															
D-2	162 544	166 239	169 932	173 623	177 316	181 009									
Principal Officer															
D-1	143 963	146 915	149 866	152 813	155 766	158 864	162 028	165 191	168 349						
Senior Officer															
P-5	127 411	130 081	132 751	135 423	138 094	140 762	143 433	146 106	148 773	151 444	154 115	156 792	159 654		
First Officer															
P-4	105 340	107 947	110 549	113 151	115 759	118 361	120 965	123 571	126 174	128 776	131 378	133 990	136 591	139 195	141 801
Second Officer															
P-3	87 673	89 912	92 150	94 384	96 625	98 861	101 098	103 340	105 682	108 130	110 575	113 021	115 468	117 913	120 361
Associate Officer															
P-2	71 927	73 932	75 931	77 933	79 934	81 936	83 937	85 935	87 940	89 941	91 941	93 944			
Assistant Officer															
P-1	56 008	57 937	59 858	61 781	63 706	65 627	67 554	69 475	71 398	73 322					

Annex II

Pensionable remuneration for staff in the Field Service category

(In United States dollars)

Effective 1 November 2002

	Steps														
Level	*I*	*II*	*III*	*IV*	*V*	*VI*	*VII*	*VIII*	*IX*	*X*	*XI*	*XII*	*XIII*	*XIV*	*XV*
FS-7	104 621	107 370	110 120	112 864	115 612	118 362	121 113	123 859	126 609	129 354	132 105	134 855			
FS-6	88 251	90 593	92 939	95 275	97 617	99 960	102 299	104 666	107 220	109 781	112 342	114 898			
FS-5	75 972	77 965	79 964	81 962	83 962	85 959	87 958	89 954	91 954	93 952	95 951	97 946	99 945		
FS-4	66 639	68 302	69 957	71 616	73 273	74 931	76 589	78 251	79 906	81 565	83 223	84 826	86 538	88 197	89 855
FS-3	58 482	59 896	61 305	62 716	64 122	65 535	66 947	68 354	69 766	71 168	72 582	73 991	75 406	76 812	78 225
FS-2	51 524	52 708	53 959	55 202	56 448	57 693	58 883	60 184	61 429	62 679	63 921	65 167			
FS-1	45 862	46 874	47 883	48 889	49 897	50 911	51 920	52 990	54 087	55 179					

ST/IC/2002/72

United Nations ST/IC/2002/73

Secretariat

1 November 2002

Information circular*

To: All participants enrolled in the health and life insurance plans administered by United Nations Headquarters in New York

From: The Controller

Subject: **United Nations health and life insurance Internet site**

1. I am pleased to announce the introduction of the Internet site of the United Nations Insurance Service at Headquarters in New York. The site provides detailed information and forms relating to the health and life insurance programmes available to all eligible participants.

2. The address of the Internet site is www.un.org/insurance.

3. Please utilize the above site for any queries you may have with regard to the following health and life insurance plans: Aetna PPO, Blue Cross PPO, HIP HMO, Cigna Dental PPO, Van Breda and the Aetna life insurance programme.

4. The site will be continually expanded and updated to provide timely information to participants enrolled in the above health and life insurance programmes administered by United Nations Headquarters in New York.

* The present circular will be in effect until further notice.

02-67459 (E) 071102

United Nations ST/IC/2002/74

Secretariat

19 November 2002

Information circular*

To: Members of the staff

From: The Assistant Secretary-General for Human Resources Management

Subject: **Placement and promotion list for staff in the Professional category and above**

1. The purpose of the present information circular is to inform staff members of placement and promotion decisions made by the Secretary-General after consideration by the appointment and promotion bodies. As provided by ST/AI/2002/4, these bodies continue to consider cases where vacancies have been posted before 1 May 2002.

2. In order to ensure equitable treatment in promoting staff members, placements and promotions will be effective the first day of the month following their approval by the Secretary-General, subject to the availability of the post and the assumption of the higher-level functions, as provided by ST/AI/1999/8.

3. The attached list includes decisions on placement and promotion of staff in the Professional category and above taken on recommendations made by the appointment and promotion bodies in October 2002.

* Expiration date of the present information circular: 31 December 2002.

02-69965 (E) 221102

Annex

Placement and promotion
1 to 31 October 2002

Name	*Gender*	*Releasing department/office*	*Receiving department/office*	*Post level*	*Vacancy number*
Promotion					
Guevarra, Jaime[a]	M	DDA	OCHA	P-3	02-D-CHA-002075-E-NY
Haywood, Maxwell	M	DESA	DESA	P-3	02-S-ESA-002518-I-NY
Hernandez, Rene	M	ECLAC	ECLAC	P-3	02-E-ECL-00X308-I-ME
Hsieh, Mitchell Ming-Chi[b]	M	DPI	DPI	P-3	01-I-DPI-002223-I-NY
Karapetyan, Ruben Razmik[b]	M	DPI	UNJSPF	P-3	02-A-JSP-002318-I-NY
Lassing, Claudia Dorothea[b]	F	UNOG	DM/OHRM	P-3	02-A-DOM-002397-I-NY
Ogut, Zeynep[c]	F	DPKO	DPKO	P-3	02-FIN-DPKO-002290-S-NY
Paunovic, Igor	M	ECLAC	ECLAC	P-3	01-E-ECL-00X285-I-ME
Srebotnjak, Tanja	F	DESA	DESA	P-3	01-M-ESA-002611-I-NY
Yasin, Haseena[c]	F	DPKO	DPKO	P-3	02-FIN-DPKO-002196-S-NY
Faraone, Paula	F	UNOG	UNOG	P-4	02/8
Khalaili, Kamal	M	UNOG	UNOG	P-4	02/4
Klokov, Alexandre	M	UNOG	UNOG	P-4	02/6
Kyossev, Simeon	M	UNOG	UNOG	P-4	02-A-UNG-400955-I-GE
Meraj, Mir Abdul	M	DPKO	DPKO	P-4	02-IST-DPKO-002520-E-NY
Palazzi, Stefano	M	ECLAC	UNSECOORD	P-4	02-SEC-DM-002379-S-NY
Ryan, Linda[d]	F	DPKO	DPKO	P-4	01-Z-DPK-001536-E-NY
Tkatchouk, Igor	M	UNOG	UNOG	P-4	02/7
Toporkov, Dmitri	M	UNOG	UNOG	P-4	02/7
Yang, Zhiguo	M	UNOG	UNOG	P-4	02/9
Zhuang, Mingliang	M	UNOG	UNOG	P-4	02/9
Hobbs, Graham	M	UNOG	UNOG	P-5	01/06
Jacquemier, Gerard[b]	M	DGACM	DGACM	P-5	02-T-DGA-002560-I-NY
Mihalic, Jadranka	F	DPI	DPI	P-5	02-B-DPI-002285-E-NY
Osseiran, Huda[b]	F	ESCWA	ESCWA	P-5	02-E-ECW-0X2245-E-BE
Sarkar, Sheila	F	DGACM	DGACM	P-5	02-T-DGA-002558-I-NY
Koon, Dennis	M	DGACM	DGACM	D-1	02-T-DGA-002445-E-NY
Koulov, Ivan Stefanov	M	DPKO	ESCWA	D-1	02-A-ECW-0X2251-E-BE

Name	*Gender*	*Releasing department/office*	*Receiving department/office*	*Post level*	*Vacancy number*
Placement					
Finguerut, Andres Miguel[b]	M	ODC	ODC	P-4	01-L-DCP-614-VI
Tesfamariam Desta, Ghennet[c]	F	DPKO	DPKO	P-3	02-ADM-DPKO-002424-S-NY

[a] Alternate candidate approved by the Secretary-General in September 2002 in accordance with the provisions outlined in administrative instruction ST/AI/1999/8.
[b] The Secretary-General approved a list of alternate candidates in accordance with the provisions outlined in administrative instruction ST/AI/1999/8.
[c] The Secretary-General approved a roster of candidates in accordance with the provisions outlined in Secretary-General's bulletin ST/SGB/2001/4.
[d] Alternate candidate approved by the Secretary-General in September 2002 in accordance with the provisions outlined in Secretary-General's bulletin ST/SGB/2001/4.

United Nations ST/IC/2002/75

Secretariat

19 November 2002

Information circular*

To: Members of the staff

From: The Assistant Secretary-General for Human Resources Management

Subject: **Placement and promotion list for staff in the General Service and related categories**

1. The purpose of the present information circular is to inform staff members of placement and promotion decisions made by the Secretary-General after consideration by the Appointment and Promotion Panel. As provided by ST/AI/2002/4, the Appointment and Promotion Panel continues to consider cases where vacancies have been posted before 1 May 2002.

2. In order to ensure equitable treatment in promoting staff members, placements and promotions will be effective the first day of the month following their approval by the Secretary-General, subject to the availability of the post and the assumption of the higher-level functions, as provided by ST/AI/1999/8.

3. The attached list includes decisions on placement and promotion of staff in the General Service and related categories taken on recommendations made by the Appointment and Promotion Panel in October 2002.

* Expiration date of the present information circular: 31 December 2002.

02-69973 (E) 211102

Annex

Placement and promotion
1 to 31 October 2002

Name	*Gender*	*Releasing department/office*	*Receiving department/office*	*Post level*	*Vacancy number*
Promotion					
Becerra, Emma[a]	F	DGAACS	DGAACS	G-5	02-G-DGAACS-2500-G5
Del Vasto, Dino	M	DESA	DESA	G-5	02-G-DESA-2548-G5
Appel, Charles	M	DPI	DPI	G-6	02-G-DPI-2609-G6
Beydoun, Samia	F	DPI	DPI	G-6	02-G-DPI-2228-G6
Carlton, Anne	F	DM/OHRM	DM/OHRM	G-6	02-G-HRM-2566-G6
Cisse, Moustapha[a]	M	DGAACS	DGAACS	G-6	02-G-DGA-2584-G6
Dudas, Dianne[a]	F	UNSECOORD	UNSECOORD	G-6	02-G-DM-2441-G6
Holder, Norman	M	DM/OCSS	DM/OCSS	G-6	02-G-OCS-2323-G6
Lobo, Leena	F	DM/OHRM	DM/OHRM	G-6	02-G-HRM-2566-G6
O'Connor, Louise	F	DPI	DM/OHRM	G-6	02-G-HRM-2566-G6
Ortiz, Bertha Mae[a]	F	DDA	DDA	G-6	01-G-DDA-2542-G6
Vengal, Jancy	F	DM/OHRM	DM/OHRM	G-6	02-G-HRM-2566-G6
Wei, Yung-Chuan[a]	F	DGAACS	DGAACS	G-6	02-G-DGA-2610-G6

[a] The Secretary-General approved a list of alternate candidates in accordance with the provisions outlined in administrative instruction ST/AI/1999/8.

United Nations ST/IC/2002/76

Secretariat

22 November 2002

Information circular*

To: Members of the staff

From: The Under-Secretary-General for Management

Subject: **Rates of reimbursement for travel by private motor vehicle**

1. Pursuant to section 7 of administrative instruction ST/AI/1998/2 on reimbursement for travel by private motor vehicle, the purpose of the present circular is to inform the staff of the schedule of rates applicable to different groups of countries and territories for travel by private motor vehicle, effective 1 November 2002 (see annex).

2. The present circular supersedes information circular ST/IC/2002/51 of 15 August 2002.

* The present circular will be in effect until further notice.

02-70828 (E) 261102

Annex

Rates of reimbursement for travel by private motor vehicle (effective 1 November 2002)

Rate group I: 13 cents per mile or 8 cents per kilometre

All countries other than those listed in groups II to V below.

Rate group II: 16 cents per mile or 10 cents per kilometre

Anguilla
Argentina
Australia[a]
Azerbaijan
Bahamas
Bangladesh
Belize
Benin
Bermuda
Bosnia and Herzegovina
Brunei Darussalam
Burkina Faso
Cambodia
Cape Verde
Congo
Cook Islands
Costa Rica
Cyprus[a]
Dominican Republic
Ethiopia
Fiji
Gambia
Guinea
Guyana
Israel
Jordan
Kenya
Kyrgyzstan
Madagascar
Malaysia
Maldives
Mozambique
Nepal
Netherlands Antilles
Oman
Papua New Guinea[a]
Paraguay
Republic of Moldova
Russian Federation
Samoa
Sri Lanka
Togo
Trinidad and Tobago
United Arab Emirates
Uruguay[a]
Venezuela
Viet Nam

Rate group III: 20 cents per mile or 12.4 cents per kilometre

Antigua and Barbuda
Barbados
Bhutan
British Virgin Islands
Cameroon
Canada
Cayman Islands
Central African Republic
Comoros
Djibouti
El Salvador
India
Kiribati
Kuwait
Lao People's Democratic Republic
Liberia
Macao, China
Malawi
Mauritania
Mauritius[a]
Mongolia
Montserrat
Morocco
New Caledonia
Niger
Niue
Panama
Philippines
Saint Kitts and Nevis
Saint Lucia
Saint Vincent and the Grenadines
Senegal
Sierra Leone
Singapore
Tunisia
United Republic of Tanzania
United States of America[a]
Vanuatu
West Bank and Gaza Strip

Europe: All countries in Europe except those listed in group II, IV or V.

[a] Indicates a change in the grouping.

Rate group IV: 23 cents per mile or 14.3 cents per kilometre

Armenia
Belgium
Chad
Chile[a]
Croatia
Czech Republic
Democratic People's Republic of Korea
Dominica
Equatorial Guinea
Greece
Grenada
Latvia
Lebanon
Lithuania
Mali
Malta
Mexico
Nicaragua
Peru
Republic of Korea
Seychelles
Slovenia
Spain

Rate group V: 28 cents per mile or 17.5 cents per kilometre

Austria
Belarus
Côte d'Ivoire
Cuba
Denmark
Finland
France
Germany[a]
Hong Kong, China
Iceland
Ireland
Italy
Jamaica
Japan
Netherlands
Norway
Portugal
Sweden
Switzerland
United Kingdom of Great Britain and Northern Ireland